12th April, 2018
The Registrar
Librarians' Registration Council of Nigeria (LRCN)
2nd Floor Stephen Oronsaye Block,
Public Service Institute of Nigeria
Kubwa Expressway,
P.M.B 5555 Garki,
Abuja, Nigeria.

Attn: Head Procurement Dept.
Cc: FOI Unit

Dear Sir,

FREEDOM OF INFORMATION (FOI) REQUEST ON 2017 PUBLIC FINANCE EXPENDITURE RECORDS FROM LIBRARIANS REGISTRATION COUNCIL OF NIGERIA (LRCN)

The Public and Private Development Centre (PPDC) is a citizen sector organisation that seeks to promote increased citizens' participation in governance in a way that supports improved integrity in public sector governance systems through monitoring and reporting on public finance expenditure.

We write pursuant to the provisions of the FOIA, 2011 to specifically request for the under listed information:

1. RECORDS OF PAYMENT FOR CAPITAL PROJECTS RELEASED TO OR ACCRUED BY YOUR MDA IN THE YEAR 2017
2. LIST OF CONTRACTS AWARDED BY YOUR MDA IN THE YEAR 2017 (Kindly find attached a template for proper guideline to ensure all fields and information requested are provided)
3. THE PROCUREMENT PLAN WITHIN ITS APPROVAL THRESHOLD FOR THE YEAR 2018
This request is in line with Section 2(3) & (4) of the Freedom of Information Act 2011.

We like to use this medium to commend you for ranking 6th Position out of 166 public institutions in the 2017 FOI compliance and transparency ranking conducted by PPDC. It is our hope that in 2018 your ranking would improve by your ability to provide all the information requested above in a timely manner (as stipulated by the FOIA).

We would appreciate it if the information is made available to us promptly but in any event, not later than 7 days from the date of receipt of this application, as required by the Freedom of Information Act 2011.

Should you require any clarification regarding this application, do not hesitate to contact us at this phone number: 07066618896 or via email: ppdc@procurementmonitor.org

Thank you.

Yours sincerely,

Ifeoma Onyebuchi
Program Officer,
Public & Private Development Centre (PPDC)